

California Energy Commission



CLASSIFICATION: ASSOCIATE PROGRAMMER ANALYST
(SPECIALIST)

TENURE: PERMANENT

TIME BASE: FULL TIME

SALARY: \$4619 - \$5897

(salary will be adjusted accordingly to comply with furlough program)

LOCATION: INFORMATION TECHNOLOGY SERVICES
SACRAMENTO

FINAL FILING DATE: November 3, 2009

DUTIES/RESPONSIBILITIES: Under the general supervision of the Manager, Project Development and Support Office (PDSO), Information Technology Services Branch (ITSB), the incumbent functions as a Systems Analyst working as a member of the project team in developing and maintaining critical business applications. Primary maintenance and support will be given to the Appliance and New Solar Home Partnership (NSHP) databases in the Efficiency and Renewable Energy Division. This is a technical position responsible for working closely with Energy Commission staff to identify and analyze business and technical requirements, execute quality assurance testing, and develop a variety of different types of system documentation. The incumbent will participate in all phases of the system development lifecycle, including requirements and process analysis, design, testing, implementation and maintenance.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have

- ☐ Excellent communication skills
- ☐ Outstanding interpersonal and customer relations skills
- ☐ Experience writing system requirement specifications and technical documentation
- ☐ Ability to perform detailed analysis and documentation of business objectives and processes
- ☐ Ability to take initiative, multitask and handle changing priorities
- ☐ Ability to work independently and in a team environment with all levels of staff throughout the department
- ☐ Strong project management skills

WHO MAY APPLY: All interested eligible persons are encouraged to apply. Applicants must have either transfer, list, reinstatement, or SROA/Surplus eligibility. **Please indicate your eligibility for this classification on the state application form, STD. 678.** Applications will be screened for experience and only the most qualified will be contacted for an interview.

RPA#210-142

OVER OK DP 10/27/09

RPA#535-210-1579-006

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

Kim DuVall, RPA #210-142
1516 Ninth Street, MS #19
Sacramento, CA 95814
Phone: (916) 654-4326 CALNET: 454-4326

E-mail: kduvall@energy.state.ca.us

**California Relay (Telephone) Service
for the Deaf and Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922**

